

Minutes of Meeting

IInd Meeting of IIC Members was convened in the office of the President, IIC, on 28th December 2024 at 2:30 pm. The following members were present:

1. Dr. Sanjeev Kumar Gupta, President IIC
2. Dr. Sachin Garg, I/C Wing-I
3. Ms. Ritika, Convener IIC
4. Dr. S.V.A.V. Prasad, Dean and Director, Lingaya's Vidyapeeth, External Expert
5. Mr. Pankaj Kumar, Expert Panelist- IEI, External Expert
6. Ms. Preeti Sharma, Social Media Coordinator
7. Ms. Dolly Mangla, Innovation Coordinator
8. Ms. Reena kinger, Innovation Coordinator
9. Ms. Parul Singla, Startup Coordinator
10. Ms. Sonia Yadav, Internship Coordinator
11. Ms. Nisha Chaudhary, IPR Coordinator
12. Mr. Manoj Singh, CEEP Coordinator

The following points were discussed and resolved.

The meeting began with a warm welcome from **Dr. Sanjeev Kumar Gupta, Principal, Aggarwal College, Ballabgarh**, who extended greetings to the external experts, **Dr. S.V.A.V. Prasad** and **Mr. Pankaj**, as well as to the faculty members. He highlighted the Institution Innovation Council's vision to nurture a culture of innovation, creativity, and entrepreneurship among students.

➤ **Objectives of the Meeting:**

- The primary objectives discussed at the meeting included:
 - Reviewing the progress of past activities.
 - Planning upcoming initiatives for the next quarter.
 - Allocating actionable responsibilities for effective implementation.

➤ **Review of Previous Meeting:**

- Ms. Dolly Mangla provided a concise summary of the key discussions and decisions from the previous IIC meeting held on 30th August 2024, which focused on:
 - Enhancing student engagement.

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- Promoting structured idea generation.
 - Aligning all activities with the broader objectives of the IIC.
- The monthly activity calendar, finalized in the previous meeting (August 2024), confirmed the themes for January and February 2025.
- **Review of Executed Activities:**
- The experts reviewed the initiatives conducted by the council since the last meeting, focusing on engaging students and promoting innovation. These Initiatives aimed to *spread awareness* among students, clarify key concepts, and introduce them to the core principles and foundation of the Institution Innovation Council (IIC).
 - Mr. Pankaj suggested conducting **structured follow-up sessions** after each activity to gather feedback, measure impact, and ensure sustained engagement.
- **Planning Activities for Upcoming Months (January-February 2025):** The council deliberated and finalized the following initiatives:
- **Design Thinking Workshop** with an objective to Equip students with practical problem-solving skills and foster innovative thinking through interactive exercises.
 - **Ideation Challenge** with the Objective to provide a platform for students to brainstorm and propose creative solutions to real-world problems.
- **Expert Recommendations:**
- Dr. S.V.A.V. Prasad stressed the importance of selecting students based on their interests to enhance collaboration and output. He also emphasized the need for **mentorship** during ideation and execution.
 - Faculty members were encouraged to **identify external funding agencies** and establish partnerships to support IIC initiatives and ensure the sustainability of its programs.

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- There was a focused discussion on **engaging MBA/MCA 1st-year students and BBA/BCA 2nd-year students** as primary participants in innovation-driven activities. These groups were identified as crucial for maximizing participation and impact.
- Mr. Pankaj proposed introducing **certificates of appreciation** to formally recognize students' active involvement in various initiatives. This would motivate students and encourage continued participation.

➤ **Suggestions and Recommendations:**

- Mr. Pankaj recommended the introduction of **certificates of appreciation** to formally recognize students for their active involvement, motivating them to continue participating in IIC's initiatives.
- It was suggested that **Hackathons and Intra-College Competitions** be organized as early activities, enabling students to engage in competitive problem-solving.
- Faculty members were encouraged to contribute **one unique business idea** each during the next meeting to expand the **Idea Bank** and enrich the council's resources.
- The council emphasized the need to **build partnerships with external organizations** for mentorship opportunities, project exposure, and industry collaboration.

Dr. Sanjeev Kumar Gupta thanked all the members for their enthusiastic participation and particularly acknowledged the valuable insights and suggestions provided by the external experts. The next meeting is tentatively scheduled for **22nd February 2025**, where the council would review the progress of these initiatives and continue to brainstorm additional ways to enhance IIC's impact.

Meeting ended with thanks to the chair & vice-versa.

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