

Minutes of 29th Meeting of IQAC

Date: 10th August 2021

Time: 2:00 p.m.

Venue: Auditorium, Aggarwal College, Ballabgarh

MEMBERS

1. Chairperson

Dr. Krishan Kant, *Principal*

2. Administrative Officers

Ms. Kamal Tandon, *COE*

Dr. Ram Chander, *Librarian*

Sh. ManmohanSingla, *Dy. Supdt.*

3. Faculty Members

Dr. K. L. Kaushik, *Associate Professor*

Dr. PoonamAnand, *Associate Professor*

Dr. Usha Aggarwal, *Associate Professor*

Sh. Ravinder Jain, *Associate Professor*

Dr. Jay Pal Singh, *Associate Professor*

Dr. Geeta Gupta, *Associate Professor*

Dr. SarikaKanjlia, *Assistant Professor*

Dr. Parveen Gupta, *Assistant Professor*

Dr. ShilpaGoel, *Assistant Professor*

Dr. SachinGarg, *Assistant Professor*

4. Management Nominee

Sh. Vinod Mittal

Sh. M.C. Mittal

5. Nominee from Local Society, Students and Alumni

Sh. Sunil Garg, *BhartiyaSanskritiGyanPariksha, Palwal*

6. Nominee from Employers/ Industries/ Stakeholders

Prof. Sandeep Grover, *J C Bose University of Science & Technology YMCA, Faridabad*

Prof. S.K. Chakarvarti, *Ex-NIT, Kurukshetra*

Prof. MunishVashishath, *J C Bose University of Science & Technology YMCA, Faridabad*

Sh. Krishan Mohan Sharma, *Chartered Engineer*

Sh. Romesh Chaudhary (*Industry*)

Ms. Jaya Goyal, *IamSMEofIndia*

Dr. RekhaGoyal, *Associate Professor, KL Mehta DN College for Women, Faridabad*

Sh. Raman Handa, *Wadhvani Foundation, New Delhi*

7. Dy. Coordinator of IQAC

Dr. NareshKamra, *Associate Professor & Bursar*

8. Students Members

Ms. Shivangi, *M.Sc. (Chemistry) Final*

Ms. Ritika Nagar, *B.A. Final Year*

9. Coordinator of IQAC

Dr. Manoj Shukla, *Associate Professor*

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29.1 Opening remarks by the Honorable Principal Dr. Krishan Kant, Chairman IQAC and welcome to the members of IQAC

Dr. Krishan Kant, Principal and Chairman IQAC welcomed all members of IQAC particularly external experts Prof. Sandeep Grover, Prof. S.K. Chakarvarti, Ms. Jaya Goyal, Dr. Rekha Goyal and Mr. Ramesh Chaudhary (Alumnus and Industrialist), and informed that the two faculty members Dr. Geeta Gupta, Associate Professor in Department of English and Dr. Sarika Kanjlia, Assistant Professor in Department of English have been nominated as members of IQAC. Highlighting the strenuous efforts by faculty during the Black Swan event like Covid-19 pandemic, he informed the house that online teaching has been very effective and participative. Besides, both faculty and students did a commendable job by helping the needy and underprivileged children in slum areas and also providing for animals (monkeys, stray cows). The fora and various societies in the of the college were fully active during lockdown period in involving the students in organizing& participating in webinars by respective entities and also by other institutions .To keep the faculty abreast of NEP2020 & also innovative pedagogy digital tools, Faculty Development Programme (Online) duly approved by the DGHE, Haryana was organized during July7-14, 2021 in which 307 academics pan India registered and participated. He also highlighted the awareness programmes, webinars, quiz contests, self recorded awareness videos and multiple competitions conducted by all the departments during these one and half years.

Further he opined that various cells and societies formed for organizing extracurricular and outreach activities shall be morphed in to Centers so as to enlarge scope and encompass bigger and effective activities with wider participation. He further apprised the house that serious, productive and valuable work is proposed to be done under the sagacious guidance and prowess of the experts to introduce new policies in all areas of holistic education so that quality across all sectors in the college is sustained and we remain fully prepared for 2024 when our fourth cycle accreditation is due.

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29.2 Confirmation of the minutes of the 28th meeting of the IQAC held on 10th March 2021

Considered the minutes of 28th meeting of the IQAC held on 10th March 2021 (*Annexure C1 already circulated*)

Resolved that the minutes of 28th meeting of the IQAC held on 10th March 2021 be confirmed (*Annexure C1 already circulated*).

29.3 Follow up action report on the decisions taken by the IQAC in its 28th meeting held on 10th March 2021

To note the follow-up actions taken on the decisions taken by the IQAC in its 28th meeting held on 10th March 2021. (*Annexure A 2*)

Report attached for the kind perusal of the house.

28.4.1 Need for reimagining, redesigning and rebooting teaching learning ecosystem

Dr. Sanjeev Gupta made a presentation on 'Training Modalities for Digital Tools/ Platform/ Applications'. The presentation highlighted the need and modalities of training to the teachers.

Prof. Grover suggested that training should be in 5 modules in progressive way, each module of 5 day training for effective learning.

Mr. Ravinder Jain suggested that each faculty should record their own lectures. These should be uploaded and made available to all the students on college YouTube or LMS.

Prof. S.K. Chakravarti suggested that lecture notes and short e-notes should be made to make learning easier for the students as examination will be through subjective analysis in offline mode in near future.

Dr. Rekha Goyal suggested that the training programme should be recorded making it Self-paced and flexible for teachers and there is need for different training modules from different streams and in separate module for different courses in same stream for making it effective.

It was unanimously resolved:

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- All Head of Departments should ensure that each teacher will record four Lectures in a year and to save it in the smart board in the classroom and also share it on the YouTube channel.
- Dr. Sanjeev Gupta shall prepare modified training schedule considering all suggestions so that training may commence in the first week of September. The detailed report of training should be placed before IQAC in the next meeting scheduled for December 2021.

28.4.2 Centre For Entrepreneurship and Skill Development (CESD)

Mr. Ravinder Jain presented the report on **Centre for Entrepreneurship and Skill Development** wherein all the programmes and policies for nurturing the spirit of entrepreneurship among students through various training programmes were highlighted.

The house was informed that the innovative scheme of training the students for filling printer cartridges, toner refilling and replacement of various parts of cartridges are being done in-house by the students and doing so 66 cartridges were filled along with replacement of 13 drums. In addition, students are also working on repairing and designing of UPS systems.

In this context, Prof. Grover opined that skill inculcation and its effectiveness will be robust if outside agencies are hired and experts in respective domain train students and this should be done through MoUs or collaborations with outside agencies. Prof. S.K. Chakarvarti also seconded this proposal as this will make the students capable & confident

Ms. Jaya Goyal suggested that skills of the students should be made commercially viable and sustainable. Cartridges or UPS should be made in house and later sold so as to generate entrepreneurial skills and motivation among students. For that she suggested the usage of social media to provide a platform to students and using websites also to sell their skills.

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Dr. Rekha Goyal expressed that to empower the girl students and to make them self-dependent, courses in baking, cooking, pickling may also be started as these are economically viable and give quick return at the local level.

It was unanimously resolved:

- **MoUs should be signed with NGOs or agencies to give skill training in the domain area**
- **Steps need to be taken to make the skill training to the students commercially viable**
- **Besides IT related skills, opportunities of training in other areas should also be given particularly to the girl students.**

The progress report of the centre should be placed before IQAC in the next meeting

28.4.3 College to Corporate: New Bridges and Pathways

Dr. Poonam Anand apprised the house that an MoU with NSIC - TSC Neemka has already been signed. A webinar by the NSIC in collaboration with The Entrepreneurship Club of the college was organized in the month of July.

MoUs with NCBBM Ballabgarh and Vita Milk Plant shall be signed soon wherein students will be sent for summer training for hands-on experience. She further said that one of our students has been shortlisted by NCBBM for training and need financial assistance.

She further shared that a workshop on vermicompost was also organized and it was decided that students shall be trained to create and maintain vermicompost pits in the nearby gardens with active involvement of the Resident Welfare Societies.

Principal Dr. Krishan Kant assured that regarding the financial assistance to the student, the matter will be discussed so that the selection is finalized.

It was unanimously resolved that the progress report of the activities shall be submitted to IQAC from time to time.

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28.4.4 Young Women Writers Club

Ms. Kamal Tandon submitted the report showing various activities to be undertaken by the club.

It was unanimously resolved that the progress report of the activities shall be placed before the IQAC in the next meeting.

28.4.5 Organizing and Participating in Seminars/Workshops/Conferences

The house was appraised that all the departments have already submitted their proposals for National Conference to DGHE and UGC for approval for the year 2021-22

29.4 To consider the new initiatives and practices in the College

29.4.1 To commemorate golden jubilee year of Aggarwal College

As the college is in the 50th year of its foundation, it was suggested by Principal Dr. Krishan Kant that a booklet entitled '**Aggarwal College(1971-2021): A saga of Academic Excellence and Social Contribution**' will be published and distributed among students so that the vision and contribution of its founders and the success stories can be disseminated. He further said that a 'Calendar of the Year' will be notified which will contain all the activities to be done during the Golden Jubilee Year.

It was also proposed that an Alumni Meet should be organized to give ideas and facilitate resources for innovative practices in the college.

It was also proposed that national level events should be organised.

It was suggested by Prof. Chakarvarti to make this practice sustainable.

It was resolved unanimously that all these activities should be conducted to highlight the glorious achievements of the college.

29.4.2 Adopting Schools in nearby Areas

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The proposal was highly appreciated and it was resolved that adopting schools in the nearby areas is a sustained activity and should be adopted as early as possible.

The college wishes to make this initiative as the best practice of the college.

29.4.3 Reimagining and Rewriting Vision and Mission

It was observed that every cycle of NAAC accreditation has different priorities and challenges. Moreover NEP 2020 is more of outcome based and focuses more on skill development. So it was proposed that the vision and mission of the college should be in compliance with global challenges and national priorities.

Considering the new challenges opportunities and expectations of youth, **it was resolved that suggestions from all stakeholders and members will be invited to rewrite the vision and mission of the college**

29.4.4 Internal audit

It was resolved unanimously that evaluation of the departments on the basis of different parameters particularly innovative practices in teaching learning and evaluation shall be conducted in order to meet the changing scenario of current academic ecosystem.

29.4.5 Street Art Mural Club

It was suggested that a club should be constituted so as to bring about a social impact through art and culture of our nation.

The initiative was highly appreciated by the house.

It was unanimously decided that the club will be constituted under which an art gallery will be developed where students under the guidance of their teachers will take up a wall whereby paintings will be made highlighting our national legacy and social issues.

29.4.6 Creating Digital Content Development and Management Centre

It was proposed that a digital content development and management centre needs to be created so as to promote integration of technology with teaching and learning and also

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to make our teachers updated about digital changes. The focus is to promote inclusivity, productivity and creativity in teaching learning landscape.

It was unanimously resolved that a digital content development and management centre will be created to meet the vision mission and sustainable development goals of the teaching scenario in college. This centre will have LMS, recording facility, software and hardware facilities.

29.5 Any other item with the permission of the chairman IQAC

29.5.1 Formation of Sustainable Development Goals (SDG) Club

Every HEI in the country has to play an active role in localization of the SDG which are to be achieved by 2030. In this context, Principal Dr. Krishan Kant suggested the formation of SDG club wherein the goals directly related to issues of energy conservation, water conservation, gender equality etc. will act as guides for development.

The proposal was approved unanimously.

29.5.2 Formation of OYSTER (Organization by Youth for Social Transformation and Environment Recoup)

It was suggested to form Oyster- a club where in economic, environmental and social issues will be taken care of through various activities by select group of the students in the city.

The proposal was highly appreciated and approved.

The meeting ended with thanks to the Hon'ble Chairman IQAC, Dr. Krishan Kant, external experts, stakeholders and all other members of the IQAC by Dr. Manoj Shukla, Coordinator IQAC.