

3. Overall assessment of academic competency i.e. application of new teaching methods encouraging questions in classes, holding of seminars/group discussion etc.

4. Details of academic and professional progress during the year:

(Attach separate Sheet if needed)

- a) Research Degree acquired, if any
- b) Research Work, if any
- c) Particulars of Published Research paper's if any
- d) Details of in-service Training
- e) Extra classes for weak students
- f) Whether giving any private tuitions/ Coaching
- g) Contribution in other college activities like: Adult Education, Social Development Programmes, NSS, Sports, Cultural activities & any other special work done:

- h) Whether the staff attendance Register has been regularly signed

5. Contribution in the College Administration:
(Attach separate Sheet if needed)
Member of various committees like
Discipline Committee, Admissions Committee
Students Welfare Committee,
Sports Committee etc.

6. Any other Achievements:

7. Whether he stays at the HQ after College hours and during the holidays

8. Any other plus point not mentioned above:

9. Whether the courses for the academic year were completed

10. Number of working days spent in the college
- a) for admission
 - b) for teaching
 - c) for evaluation
 - d) for invigilation/ examination
 - e) for other activities - specify
 - f) Total

(Teacher's Signature)

Date.....

(To be filled by the Principal)

11. Verification by the Principal:

Item No.	Correct	Exaggerated
1.		
2.		
3.		
4. (a)		
(b)		
(c)		
(d)		
(e)		
(f)		
(g)		
(h)		
5.		
6.		
7.		
8.		
9.		
10. (a)		
(b)		
(c)		
(d)		
(e)		
(f)		

12. Remarks about integrity:

13. Relations with the Principal/ Colleagues:

14. Whether the Teacher participated in or instigated any strike in the college?

15. Overall Assessments:

(Keeping in view above all facts)

- A. Outstanding
- B. Very Good
- C. Good
- D. Average
- E. Below Average

(Principal to fill up all the columns and no columns is to be left blank)

Dated.....

Signature of the Reporting Officer
Principal

16. Remarks by the next Higher Authority/ Second Reporting Officer/ Reviewing Officer

17. Whether any enquiry/ complaint is pending

18. Punishment, if any, awarded

Dated.....

President-Managing Committee