



Aggarwal College Ballabgarh

(A Post Graduate Co-educational College)
(Affiliated to M. D. University, Rohtak)
NAAC Accredited 'A' Grade (CGPA : 3.40)

College with Potential for Excellence (CPE) Status by UGC

Ref. No.....

Dated.....

20th meeting of the IQAC was held on Saturday, the 03rd November 2018 at 3:00pm in the IQAC Room, Wing-I, Aggarwal College Ballabgarh and the following members were present:

Manoj Shukla
Dr. Manoj Shukla
Co-ordinator IQAC

Dr. Krishan Kant
Principal

1. Chairperson

Dr. Krishan Kant, *Principal*

2. Administrative Officers

Ms. Kamal Tandon, *COE*
Dr. Ram Chander, *Librarian*

3. Faculty Members

Dr. K.L. Kaushik, *Associate Professor*
Dr. Ajit Yadav, *Associate Professor*
Dr. Poonam Anand, *Associate Professor*
Dr. Kiran Anand, *Associate Professor*
Dr. Usha Aggarwal, *Associate Professor*
Dr. Jay Pal Singh, *Associate Professor*
Dr. Parveen Gupta, *Assistant Professor*
Dr. Shilpa Goel, *Assistant Professor*
Dr. Sachin Garg, *Assistant Professor*

4. Management Nominee

Dr. Dinesh Gupta
Sh. M.C. Mittal

5. Nominee from Local Society, Students and Alumni

Sh. Lila Dhar Sharma
(Society) (Alumni)

6. Nominee from Employers/ Industries/ Stakeholders

Sh. Lokesh Aggarwal (Industry)
Sh. R.S. Goel, *Former Principal, Aggarwal College Ballabgarh (Community)*
Prof. S.K. Chakarvarti, *Ex-NIT, Kurukshetra*
Prof. Munish Vashishath, *YMCAUS&T, Faridabad*
Sh. Balram Chawla, *HES-1 (Retd.)*
Sh. Romesh Chaudhary (Industry)
Capt. (Dr.) Virender Singh (Industry)

7. Dy. Coordinator of IQAC

Dr. Naresh Kamra, *Associate Professor & Bursar*

8. Students Members

Ms. Sanchi, *M.Sc. (Maths) Final Year*
Ms. Meenakshi Kaushik, *MA (Economics) Final Year*

9. Coordinator of IQAC

Dr. Manoj Shukla, *Associate Professor*

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Wing-II (Co-ed) : Milk Plant Road, Sector-2, Ballabgarh (Faridabad)-121004, Ph. +91-129-2240976, 2308350
Wing-III (Co-ed & Self Finance) : Tigaon Road, Ballabgarh (Faridabad)-121004 Ph. : 0129 2240976, 2308350
E-mail:

Minutes of 20th Meeting of the IQAC

Date: 3rd November, 2018
Time: 3:00 p.m.
Venue: IQAC Room, Aggarwal College, Ballabgarh

MEMBERS PRESENT

1. Dr. Krishan Kant, Principal
2. Ms. Kamal Tandon, CoE
3. Dr. Ram Chander, Librarian
4. Dr. K.L. Kaushik, Associate Professor
5. Dr. Ajit Yadav, Associate Professor
6. Dr. Poonam Anand, Associate Professor
7. Dr. Kiran Anand, Associate Professor
8. Dr. Jay Pal Singh, Associate Professor
9. Dr. Parveen Gupta, Assistant Professor
10. Dr. Shilpa Goel, Assistant Professor
11. Dr. Sachin Garg, Assistant Professor
12. Dr. Dinesh Gupta, Management Nominee
13. Sh. M.C. Mittal, Management Nominee
14. Sh. R.S. Goel, Former Principal, Aggarwal College Ballabgarh
15. Mr. Romesh Chaudhary, Alumnus, Industrialist
16. Captain Virender Singh (Industry)
17. Prof. Munish Vashishath, YMCAUS&T, Faridabad
18. Sh. Balram Chawla, HES-1 (Retd.)
19. Ms. Sanchi (Student)
20. Ms. Meenakshi Kaushik (Student)
21. Dr. Naresh Kamra, Associate Professor & Bursar, Dy. Coordinator IQAC
22. Dr. Manoj Shukla, Associate Professor, Coordinator IQAC

Following members could not attend the meeting:

1. Dr. Usha Aggarwal, Associate Professor
2. Sh. Lila Dhar Sharma
3. Dr. S.K. Chakarvarti, Ex-NIT, Kurukshetra

20.1 Opening remarks by the Hon'ble Principal Dr. Krishan Kant, Chairman IQAC and Welcome to the members of IQAC

The Principal Dr. Krishan Kant, Chairman IQAC, welcomed the members to the twentieth meeting of the IQAC. He extended special welcome to Sh. Romesh Chaudhary, Alumnus, industrialist and Captain Dr. Virender Singh, (industry), as new members of IQAC. He also extended a special welcome to Dr. Dinesh

Manoj Shukla
Co-ordinator, IQAC
Aggarwal College, Ballabgarh



Dr. Krishan Kant
PRINCIPAL
AGGARWAL COLLEGE
BALLABGARH (FBD)

Gupta, Management nominee. The Principal informed the house about the sad demise of the mother of Dr. Usha Aggarwal, Incharge Wing II. All the IQAC members observed two minute silence in the memory of departed soul.

20.2 Confirmation of the minutes of the 19th meeting of the IQAC held on 01.09.2018

Resolved that the minutes of the 19th meeting of the IQAC held on **01.09.2018** be confirmed (Annexure C1 already circulated).

20.3 Report of the follow up action on the decisions taken by the IQAC in its 19th meeting held on 01.09.2018 (Annexure A2)

The follow up actions taken on the decisions of the IQAC in its 19th meeting held on 1.09.2018 were noted (Annexure A2) and discussed.

20.4 To consider the new initiatives and practices in the college

20.4.1 Internal and External Academic and Administrative Audit

The house was appraised that both Internal and External Academic and Administrative Audit have been successfully completed on 16.09.2018 and 30.09.18 respectively. The IQAC reviewed the Audit reports and resolved that the college should work on the suggestions given by the audit team. It was also resolved that henceforth AAA will be done annually on regular basis.

20.3.2 Departmental files (2013-14 to 2018-19)

The IQAC admired the efforts and hard work of heads of departments for completing the data.

20.3.3 Achievements of Fora and Societies

All the reports regarding activities of fora and societies have been submitted.

19.4.5 College Library

The IQAC members were informed that the college has introduced RFID technology in the library and IQAC members can visit the library to see its working. The house was also informed about the introduction of Learning Management System (LMS) which will be made available to the students. The house was also told about the Consortium for Educational Communication from where e content on 85 subjects has been procured making Aggarwal College Ballabgarh as the first college in Haryana having this e-content of 8 TB for the benefit of students and teachers. A team has been constituted to segregate the content subject wise.

It was resolved that the Librarian of the college shall submit the exact number of e-journals and e-books subscribed under NLIST. He was also advised to put up on the website special reports and 104 rare books procured and also to brush up and augment internet connection.

[Action to be taken by Dr. Ram Chander, Librarian]

Mary Sharma
Co-ordinator, IQAC
Aggarwal College, Ballabgarh



Dr. Ram Chander
PRINCIPAL
AGGARWAL COLLEGE
BALLABGARH (FBD)

20.4.6 Computer Labs

The IQAC members were informed about the various facilities in the computer labs.

20.4.7 Best Practices File

The file is submitted with the IQAC office.

20.4.8 Administrative Office

The files of office record are submitted with the IQAC office.

20.4.9 To sign more MoUs with institutions imparting job oriented skills

Foreign Language Course in German and Japanese will be introduced w.e.f session i.e. July 2019.

[Action to be taken by Dr. Sarika Kanjlia]

20.4.10 Involving and Recognizing Alumni contributions

The IQAC resolved that a consolidated report regarding the contribution of alumni through their invited lectures may be consolidated and put up before IQAC for which a committee was constituted. The Principal appraised the house that the Alumni has instituted Best Innovator Award and sponsored fees of three students.

[Action to be taken by Dr. Dimple & Ms. Dolly Mangla, Mr. Puneet Mittal (Clerk) will assist]

20.4.11 Each One Teach One

As decided in the 19th IQAC meeting, a consolidated report should be submitted to IQAC.

[Action to be taken by Dr. Dimple & Ms. Dolly Mangla, Mr. Puneet Mittal (Clerk) will assist]

19.5.1 Series of Lectures

A committee of following members is constituted Garg to consolidate the data on series of lectures delivered on 'Evolving Materialism, Depleting Human Values':

Ms. Kamal Tandon (Convener)

Ms. Kiran Anand

Dr. Poonam Anand

Dr. Sanjeev Gupta

Dr. Inayat Chaudhary

Dr. Sachin Garg

The committee shall submit the report by Monday i.e, 5th November, 2018.

19.5.2 Energy Conservation Club

Report submitted by Energy Conservation Club was discussed and following recommendations were made.

Alumnus Mr. M.C. Mittal who is External Expert IQAC as well as Executive Committee Member in Governing Body appreciated the efforts of Energy Conservation Club and further strengthened its

Mary Shree
Co-ordinator, IQAC
Aggarwal College, Ballabgarh



Dr. Sarika Kanjlia
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initiatives and to promote a spirit of environment consciousness through motivating the faculty and students to travel to college by bicycle. Five such students who commute to college by bicycle will be given Eco-friendly award of Rs. 2100\ - each.

A committee of following college members was constituted to decide terms and conditions of the award:

- Dr. Balram Chawla
- Dr. Naresh Kamra
- Dr. Poonam Anand
- Ms. Kiran Anand
- Dr. Manoj Shukla

It was unanimously decided to observe Green Day (Vehicle Free Campus) in the college on every first Monday of the month w.e.f. December 2018.

19.5.3 Workshop on SPSS

The IQAC members appreciated the efforts of Dr. Praveen Gupta, HOD, Department of Commerce in organising the seven day workshop.

19.5.4 Peer Group Feedback

The IQAC members were informed that peer group feedback from all stake holders is being taken on a proforma. All the heads of the department were told that they will maintain a file containing peer feedback proforma for every visitor to the department. They were also told that the proforma is available on the college website. This will also apply to offices and the conveners of conferences, seminars, etc.

[Action to be taken by all HODs]

20.4.2 Perspective Plan

It was resolved that the perspective plan 2013-18 will be sent to all IQAC members and the learned members will give their suggestions within two weeks.

[Action to be taken by Dr. Manoj Shukla, Coordinator IQAC]

20.4.3 To increase participation of faculty in National conferences and workshops in the college

IQAC appreciated the efforts of the college and concerned staff for organising these conferences\workshops. Further it was resolved that in first conference all the staff members of Commerce, Management and Economics shall submit one paper each and 15 PG students (Commerce and Economics) shall participate and contribute. Action to be taken by HoDs/Coordinators.

In the second conference, each faculty member of Physics and Chemistry shall contribute one paper each and 15 PG students each shall participate and can also contribute papers.

In the third workshop each department shall contribute atleast one paper each.

[Action to be taken by all HoDs]

Manoj Shukla
Co-ordinator, IQAC
Aggarwal College, Ballabgarh



Principal
AGGARWAL COLLEGE
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20.4.4 University Examination Result

IQAC noted the results of all the classes. It expressed its concern over the results of those classes whose pass percentage is less than the university pass percentage. The HoDs were advised to devise mechanism in consultation with other departmental colleagues so that results can be improved.

[Action to be taken by all HoDs]

20.4.5 To Commemorate the birth/death anniversary of freedom fighters

The proposal to organise/celebrate Chhatrapati Shivaji Maharaj Jayanti, Martyrdom Day of Bhagat Singh, Sukhdev and Rajguru, Maharana Pratap Jayanti was discussed and approved. Further it was decided that the martyrdom day in the remembrance of our Alumnus Sh. Jai Bhagwan Sharma will be observed as Remembrance Day (Smriti Diwas) every year on 2nd December.

[Action will be taken by NCC, NSS Units]

20.5 Other items

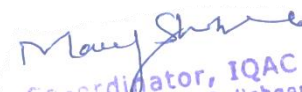
The IQAC resolved that parking lots for differently abled (Divyangjan) be marked including for students\employees\visitors.

It was also resolved that revamping of facilities including signage especially for toilets be done for differently abled (Divyangjan).

The Principal also informed the house that with the efforts of Dr. Naresh Kamra and Dr. Manoj Shukla the college has got the prestigious RUSA grant of Rs 2 crore which will be utilised for developing labs for the students, other infrastructure and building construction.

Appreciation award be give to faculty member for publishing paper in SCI journal and fetching research and consultancy projects.

The meeting was quite thought provoking and enlightening and ended with thanks to the Hon'ble Chairman IQAC, Dr. Krishan Kant and other members of the IQAC.


Co-ordinator, IQAC
Aggarwal College, Ballabgarh




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