

Annexure 1(B)

Annual Calendar

2015-16

S.No.	Date	Particular	
1.	10-06-15	Commencement of Sale of Prospectus for Admissions to various programmes	
2.	15-06-15	Formation of Counseling Desk for guidance to students and parents	
3.	15-06-15	Admission and commencement of classes for II Year and III Year (Wing-III)	
4.	01-07-15	Commencement of classes for II Year and III Year (Wing -I and Wing -II)	
5.	01-07-15	Meeting of Admission Committees with the Principal	2:30 p.m.
6.	02-07-15	Scrutiny of Admission Forms for Admission	Convener of admission Committees for diff. streams
7.	04-07-15	Meeting of Time Table Committee with the Principal	Conveners of Time Table Committee at 2:30 p.m.
8.	04-07-15	Meeting of all HOD's with the Principal	2:45 p.m.
9.	06-07-15	Display of I Admission Merit List	
10.	09-07-15	Display of II Admission Merit List	
11.	10-07-15 to 15-07-15	Conduct of Departmental meetings by concerned HODs	2:30 p.m.
12.	13-07-15	Display of III Admission Merit List	
13.	16-07-15	Commencement of Teaching for I Year	
14.	24-07-15	Induction Ceremony for Arts Faculty/Management Faculty (Wing-III)	Ms. Kiran Anand/ Dr. Shilpa Goel
15.	25-07-15	Induction Ceremony for Commerce Faculty (Wing-I)/ Computer Sc. (Wing-III)	Ms. Shobhna Goyal/ Dr. Sachin Garg
16.	27-07-15	Induction Ceremony for Science/Commerce/ Arts Faculty (Wing-II)	Dr. Poonam Anand/ Dr. K.L. Kaushik
17.	28-07-15	Induction Ceremony for Commerce Faculty (Wing-III)	Dr. Praveen

August 2015

S.No.	Date	Particular	
1	03-08-15	Notice for Registration for Enrolment in NSS/ YRCE in three units separately	NSS PO's
2	04-08-15	Notice for Registration for Enrolment in NCC in three units separately	Dr. Yogesh Goyal
3	04-08-15	Notice for Registration for various Societies/Fora / Clubs	Conveners of Societies and Fora
4	05-08-15	Faculty Development Workshop - Guest Lecture	3:00 pm
5	08-08-15	Talent Hunt for Cultural Programmes and other extra-curricular activities	Dr. Poonam Anand/ Dr. Shilpa Goel
6	10-08-15	Eco Club Function	Conveners of NSS
7	11-08-15	Meeting of NSS Officers and HOD's / Convener Cultural Committee with the Principal for Independence Day celebration	2:30 p.m.

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8	12-08-15	Book Fair in the memory of S. R. Ranganathan, Father of Library Sc. (Visit by each class is to be ensured by concerned HOD)	Dr. Ram Chander
9	13-08-15	Tree Plantation Function	NSS PO's
10	15-08-15	Celebration of Independence Day	Ms. Kiran Anand/ Dr. Yogesh Goel
11	18-08-15	Notice for Participation in different Games/Trial for games by Sports Department schedule of trial to be displayed by Convener, Sports Committee	Dr. K.L. Kaushik
12	18-08-15	Guest Lecture by Department of Pol. Sc./Computer Sc/Management	Deptt. HOD
13	19-08-15	Guest Lecture by Department of Economics/Physics	Deptt. HOD
14	20-08-15	Guest Lecture by Department of Hindi/Chemistry/Commerce	Deptt. HOD
15	21-08-15	Guest Lecture by Department of Maths/English	Deptt. HOD
16	24-08-15	Guest Lecture by Department of Sanskrit	Deptt. HOD
17	28-08-15	Meeting of Admission Committee regarding Grievances (if any)	2:30 p.m.

September 2015

S.No.	Date	Particular	
1	01-09-15	Function of Commerce Forum / Science Forum (Wing-II)	Ms. Shobhna Goel/ Dr. Reena Chaudhary
2	02-09-15	Ist assignment to be given by each faculty in concerned subject	
3	03-09-15	Function of Economic Forum	Dr. Manoj Shukla
4	04-09-15	Function of Management Forum	Dr. Shilpa Goel
5	04-09-15	Meeting for Blood Donation Camp with NSS Officers	NSS PO's at 2:30 p.m.
6	08-09-15	Function of Mathematics club/ Function of English Society	Dr. K.L. Kaushik/ Dr. Geeta Gupta
7	09-09-15	Function of Social Sc. Club	Dr. Ashok Nirala
8	10-09-15	Guest lecture by Career and Counseling Cell in all Wings at 3:00 p.m.	Dr. Naresh Kamra/ Dr. Poonam Anand/ Dr. Sachin Garg
9	15-09-15	Hindi Day Celebration	Dr. Kiran Anand
10	16-09-15	Blood Donation Camp	
11	17-09-15 to 19-09-15	First Class Test by each department by each faculty	
12	21-09-15	Inter Class declamation Contest for all Wings at 1.00 p.m.	Dr. Sarika Kanjlia/ Mr. Sanjeev Gupta/ Dr. Shilpa Goel
13	22-09-15	Guest Lecture by Department of History on 'Haryana's Hero's Martyrdom Day'	Dr. Jay Pal Singh
14	26-09-15	Meeting of NSS Officer for NSS day Celebration at 2.30 p.m.	
15	26-09-15	'Self Defence Training Programme' for Girl students by Women Cell. (1 Week Programme in Collaboration with Haryana Police)	Dr. Poonam Anand / Ms. Shobhna Goyal / Dr. Usha Chaudhary
16	28-09-15	Health Check up Camp.	Dr. Renu Aggarwal Medical Officer
17	29-09-15 to 30-09-15	Commencement of filling of online Anti ragging Affidavits by students	Dr. Sachin Garg / Mr. Vineet Nagpal/ Mr. Sandeep Jain

October 2015

S.No.	Date	Particular	
1	01-10-15	NSS day	NSS PO's
2	04-10-15	Meeting of Examination Committee for House Exam with the Principal History Quiz Competition	Dr. Jay Pal Singh
4	07-10-15	English Language Society Function	Dr. Geeta Gupta
5	07-10-15	Guest lecture by Legal literacy Cell in all Wings	Sh Ashok Kaushik
6	09-10-15	Guest lecture by Career Counseling Cell in all Wings	Dr. Naresh Kamra/ Dr. Poonam Anand/ Dr. Sachin Garg
7	07-10-15 to 10-10-15	Online Feedback from Students in all Wings	Dr. Sachin Garg/ Sh. Vineet Nagpal/ Sh Sandeep Jain
8	12-10-15	Guest Lecture by Department of Computer Sc./Management	Deptt. HOD
9	14-10-15	Inter College Debate by Commerce Forum, Economic Forum and Management Forum	Dr. Manoj Shukla/ Ms. Shobhna Goel/ Dr. Shilpa Goel
10	16-10-15	PPTQuizNet'15 (Inter College Powerpoint Presentation and Quiz Competition) Department of Computer Science	Dr. Sachin Garg
11	17-10-15	Function by Physics Association	Dr. Ajit Yadav
12	17-10-15	Notice for Industrial Visit by Deptt. of Chemistry / Computer Sc./Management (Industrial Visit to be during Holidays in the College)	Dr. Reena Chaudhary/ Dr. Sachin Garg/ Dr. Shilpa Goel
13	19-10-15 to 25-10-15	Vacation-I	
14	26-10-15 to 31-10-15	House Exam (All Wings)	

November –Dec. 2015

S.No.	Date	Particular	
1	02-11-14	Ind Assignment by Each faculty	
2	04-11-14	Display Students' class attendance performance	
3	05-11-14	Dispatch of letters/telephonic information to parents regarding students' attendance (if following short)	Ms. Santosh Gupta/ Sh Manmohan Singla / Sh Chaman Kashyap
4	14-11-14 to 15-11-14	Request to Principal for condone of lectures by students	
5	19-11-14 to 17-12-14	Commencement of University examination	
6	18-12-14 to 31-12-14	Winter Vacation	