

Minutes of Meeting

A Quarterly meeting of the following IIC Members was convened in the office of the President, IIC on 30th August, 2024 at 2:30 pm.. The following members were present:

1. Dr. Sanjeev Kumar Gupta, President IIC
2. Dr. Shilpa Goel, Vice President IIC
3. Ms. Ritika, Convener IIC
4. Dr. S.V.A.V. Prasad, Dean and Director, Lingaya's Vidyapeeth, External Expert
5. Mr. Pankaj Kumar, Expert Panelist- IEI, External Expert
6. Mr. Sanjay Vohra, Business Coach, External Expert
7. Ms. Mohini Verma, Social Media Coordinator
8. Ms. Preeti Sharma, Social Media Coordinator
9. Ms. Dolly Mangla, Innovation Coordinator
10. Ms. Reena kinger, Innovation Coordinator
11. Dr. Deepmala, Startup Coordinator
12. Ms. Parul Singla, Startup Coordinator
13. Ms. Sonia Yadav, Internship Coordinator
14. Ms. Jyoti Gupta, Internship Coordinator
15. Ms. Shilpi Gupta, IPR Coordinator
16. Ms. Nisha Chaudhary, IPR Coordinator
17. Mr. Manoj Singh, CEEP Coordinator

The following points were discussed and resolved.

- The Chairperson welcomed the attendees and outlined the meeting's objectives, emphasizing the importance of engaging MBA & MCA students and fostering a culture of innovation on campus.
- Er. Pankaj, External Expert provided a draft overview for IIC activities in consultation with Dr SVAV Parsad, External Expert. It was highlighted that activities must be organized timely. The draft proposed by them includes the following activities for the upcoming session:
- **Month 1-2:**
 - Orientation Program: Conduct an introductory session for first-year students, detailing the IIC's objectives and activities.
 - Innovation Awareness Camp: An interactive seminar to promote innovation and highlight government schemes and funding opportunities.

Month 3-4:

- Design Thinking Workshop: Hands-on training on problem-solving and creative thinking.
- Ideation Challenge: A hackathon where students propose innovative solutions to real-world problems.

Month 5-6:

- Entrepreneurship Bootcamp: A session focused on building business acumen, covering basics such as market research and funding strategies.

Month 7-8:

- Prototype Building Workshop: Practical sessions where students develop simple prototypes.
- Mini Project Innovation Challenge: Small group projects to solve community problems.

Month 9-10:

- Pitching Session: Students will pitch their ideas to a panel of experts.
- Mentorship Program: Create peer mentorship circles where students are guided by faculty and industry experts.

Month 11-12:

- Innovation Exhibition: An annual showcase where students display their projects.
- Awards Ceremony: Best projects will be awarded and recognized.

○ **More Initiatives:**

- **Peer Learning Groups:** Create groups for students to collaborate on ideas and share knowledge.
- **Monthly Innovation Quiz:** Engage students regularly with quizzes on innovation trends and startups.
- Social media campaigns and emails will be used to promote events. Regular updates will be sent to ensure maximum participation.
- Dr. Shilpa Goel and Ms. Ritika Sahrawat took the initiative to identify several important days that align with the goals of the IIC, where specific activities can be planned and implemented. These activities would focus on innovation, entrepreneurship, and awareness related to the themes of these days.
- During the meeting, Mr. Sanjay Vohra emphasized the importance of sensitizing both faculty members and students about the functioning and objectives of the Institution's Innovation Council (IIC). Mr. Vohra further

proposed that, if required, he could personally lead the sensitization sessions for faculty members and students.

- A suggestion was made to collaborate with nearby institutions for larger inter-college competitions.
- Dr. SVAV Prasad and Dr. Sanjeev Kumar Gupta proposed an idea for a virtual innovation bootcamp during the semester break was discussed and will be explored further.
- All Budgetary items will be finalized , If required, external partners will be associated.

Next Meeting:

- **Date:** 30th September 2024
- **Agenda:** Follow-up on progress and finalise the activity calendar.

Conclusion:

The meeting concluded with the Chairperson thanking everyone for their active participation and commitment to the IIC's mission.

Meeting ended with thanks to the chair & vice- versa.