Yearly Status Report - 2018-2019

Part A	

Data of the Institution	
1. Name of the Institution	**AGGARWAL COLLEGE BALLABGARH**
Name of the head of the Institution	**KRISHAN KANT**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0129-2308349**
Mobile no.	**9212086060**
Registered Email	**aggpgcollege@gmail.com**
Alternate Email	**kkant67@gmail.com**
Address	**Tigaon Road, Ballabgarh**
City/Town	**Faridabad**
State/UT	**Haryana**
Pincode	**121004**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Manoj Shukla**
Phone no/Alternate Phone no.	**01292308341**
Mobile no.	**9871075456**
Registered Email	**aggpgcollege@gmail.com**
Alternate Email	**drmanojshukla1963@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.aggarwalcollege.org/AQAR/AQAR17-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.aggarwalcollege.org/academic_calendar.html

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**75.5**	**2003**	**21-Mar-2003**	**20-Mar-2008**
2	**A**	**3.40**	**2014**	**21-Feb-2014**	**20-Feb-2019**
3	**A++**	**3.57**	**2019**	**01-May-2019**	**30-Apr-2024**

6. Date of Establishment of IQAC	**10-Apr-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Internal Academic and Administrative Audit	16-Sep-2018 1	175
External Academic and Administrative Audit	27-Sep-2018 3	175
Involving and Recognizing Alumni Contributions	01-Sep-2018 300	72
Each One Teach One	01-Sep-2018 300	65
Lectures on 'Evolving Materialism, Depleting Human Values'	22-Oct-2018 27	550
Green Day Celebration (Vehicle Free Campus)	03-Nov-2018 12	1200
Participating Learning through Flipped Classrooms	16-Feb-2019 135	1200
Commerenaration of 150th Birth Anniversary of Father of the Nation Mahatama Gandhi	16-Feb-2019 1	550
Empowering, Recognizing and Involving the Girls Students	16-Feb-2019 135	1250
Owning a Tree in a Campus and Town	16-Feb-2019 135	250
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Involving and Recognizing Alumni

Faculty Development Program

Leveraging ICT in Teaching and Learning

Developing and Nurturing Environmental consciousnesses

Continuous Lectures on Human Values

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Continuous Evaluation of processes and outcomes	Internal and external audit conducted and recommendations evaluated
Women Empowerment	Guest lectures, self-defence training and formation of Women Entrepreneurship Club
Faculty Development Program	FDP on use of ICT in teaching and learning are organized regularly
Academic Calendar	Academic calendar reviewed and approved by IQAC
Involvement of Alumni	Each Department involved its alumni in teaching and learning through guest lectures
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
IQAC	07-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**01-Oct-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The institution has been making consistent efforts to leverage the potential of Information Technology in reengineering the various process related to both administrative and academic field. The administrative office has put in use various IT resources in students' admission, attendance, internal assessment, etc. The college has a student portal in its website which student can access through his/ her login and password to know his/ her attendance record, fee record and all other notices issued by the college or individual department. Students can also send their grievances through this portal and give their grievances automatically transferred to the concerned department for its redressal. The administrative office gets connected to all the faculty members through faculty portal. There has been a paradigm shift in technologies and teaching aids (Blackboard to Green/White board to Wi Fi enabled smart interactive board, Print material to electronic (Ebooks and other resources) material, the college has updated its IT infrastructure to cater to the needs of the students ensuring effective and outcome based teachinglearning. The college has been making consistent efforts to improve upon IT infrastructure and facilities as per the requirements. All the smartboards have been connected with Internet via LAN/ WiFi so that faculty while teaching can access Internet for deeper and wider knowledge. The whole campus is on WiFi. The lease line is of 60 mbps. Biometric attendance machines are also connected with WiFi. All the computer labs have been upgraded with latest hardware and software along with**

printing, photocopy and scanning facilities. Latest B/W and Coloured printers and heavy duty photocopy machines are available for speedy printing of the documents maintaining quality. Digital display boards and central announcement systems are installed in the campus. Libraries are online, and the central Library is fully automated with RFID enabled support available 24x7 on Internet and have strong Learning Management System (LMS). The college library has a separate enclosure for students to work on computers for accessing eresources. The Administrative offices have been provided improved hardware and software supports so that the connectivity is seamless. The Student Management Software works on cloud computing. To make the campus environment friendly, the college has adopted N computing in computer labs so at to reduce electricity consumption and less carbon emission. With the introduction of computer programmes, the college has provided standalone Pentium IV computers in all the labs. However, the college gradually substituted standalone computers with Ncomputing. At present all the labs have been installed with Ncomputing In the beginning the labs had no servers and were functioning on standalone/ peer to peer networks. Gradually, the servers have been installed in labs to support Ncomputing Every effort is being made to digitize the administrative processes in a bid to make it paperless facility. The college office installed a customized software SAM for digitalization of students database. At present the college upgraded this to the College Web Portal to which all students and faculty members can access.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum delivery mechanism is aligned with the mission and vision of the college for encouraging participative, collaborative and lifelong learning. The college Information Brochure uploaded on the website contains the detailed

description of the programmes and courses. The HOD of each department guides the faculty members for preparing Lesson Plans. The Lesson Plans for each course clearly divides the entire course contents into short cycle units to inform, engage and motivate the students. Further, the stated programme outcomes and course outcomes, accessible through website helps the students in terms of knowledge, skills, values and capabilities. The Lesson Plans are uploaded on the college website to make the students familiar with it. For capacity and competence building, induction programmes are conducted for the new faculty members for making the curriculum delivery effective and outcome-based. Each faculty member maintains a teaching diary to inform, engage and motivate the students. The college has a strong Internal Evaluation System which tests and assesses the comprehension of the students through mock tests, assignments, projects, class presentations, power point presentations, class tests, seminars, self-assessment tests, House Exams, group discussions and role-plays. This helps in evaluating the students' learning levels and accordingly remedial actions are taken through mentoring and other academic counseling mechanisms to enable them to perform better in the end semester examination. Each faculty member gives two assignments in each class in all subjects. The assignments are properly evaluated and returned to the students. Three best assignments in each class are discussed and photocopies of such assignments are distributed among the students. The mid-term house examination in each semester gives exposure to the students about University Examination pattern and an opportunity to assess their knowledge. The answer sheets are shown to the students and results are displayed on the notice board. Their results are discussed in the departmental meetings. Those who perform well in the house examinations are given due recognition in the departmental functions. Experiential learning is an integral part of pedagogy. Guest lectures by experts, workshops, screening of videos and films, and special lectures are arranged to relate syllabi with real life situations and make it more interesting. Each faculty member devotes one week in the class for solving previous years' university examination question papers. Use of Information Communication Technology tools in the pedagogical system of the college enables the students to learn the content from a multi-dimensional perspective. The college library has OPAC facility and through ILMS software KOHA, readers have an access o INFLIBNET and other e-resources. The library has fully automated in-built RFID (Radio Frequency Identification) technology system. The college has developed ICT based robust Learning Management System (LMS) which the students and faculty can access though Library Gateway aggwing1.bestbookbuddies.com. In order to fill the gap between industrial needs and the educational delivery through traditional courses, several add-on programmes are made available to the students. To accomplish the curriculum delivery effectively, annual academic audit is carried out and attainment of Course and Programme Outcomes is ascertained.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Economics	01/07/2018
BSc	Chemistry Hons.	01/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Pass	01/07/2018
BCom	Pass	01/07/2018
BSc	Non Medical	01/07/2018
BSc	Physics Hons	01/07/2018
BSc	Maths Hons	01/07/2018
BA	Economics Hons	01/07/2018
BSc	Chemistry Hons	01/07/2018
BVoc	Retail Management	01/07/2018
BVoc	Software Development	01/07/2018
MA	Hindi	01/07/2018
MA	English	01/07/2018
MCom		01/07/2018
MSc	Mathematics	01/07/2018
MSc	Computer Science	01/07/2018
MSc	Physics	01/07/2018
MSc	Chemistry	01/07/2018
MA	Economics	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	4525	391

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	General	54
BBA	CAM	54
BVoc	Retail Management	21
BVoc	Software Development	37
MSc	Computer Science	23
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

For our institution, Feedback is a valuable tool that makes an important influence on decisions. Effective feedback has paybacks for all the stakeholders as well as for the organization. A formal feedback mechanism is employed in our organization for continuous improvement. Feedback covers various aspects of academic as well as administrative processes in the college. It is collected on a regular basis from all stakeholders like students, parents, alumni, employers, and teachers. Questions covering multiple aspects are presented to stakeholders for their valuable inputs. Questions vary depending on the category of stakeholders to ensure that all facets are covered properly and in an exhaustive manner. Responses are elicited and analyzed in great detail and precision to prepare action plan for the overall enrichment of the organization. In addition, faculty members also actively engage in collecting informal feedback from the students during their regular interaction and make efforts to improve academic outcomes. A good number of responses are selected in each category of Stakeholders. Students' Feedback Feedback from the students is done through convenience sampling technique. There are 15 questions in the feedback form that cover multiple parameters. Students' Satisfaction Survey feedback is taken regarding institutional reforms. 10 objective type questions with rating scale are used to measure each response. Parents' Feedback Feedback is also taken from parents through face to face interactions and meetings. There are 12 questions in the feedback form that cover aspects like infrastructure, sports and extracurricular facility, evaluation methods, behavioral changes in their wards etc. The Feedback Form contains 11 objective type questions and one open ended subjective question. The objective type questions use rating scale for evaluation. Rating scale has 4 levels (Excellent ? Average) for measurement. Subjective question collects qualitative feedback for development. Alumni Feedback The alumni feedback is always important for the assessment of the outcomes. There are 13 objective type questions using rating scale 1 to 5 (very good ? unsatisfactory) and 06 subjective questions for feedback. Peer Feedback There are 14 objective type questions using rating scale 1 to 5 (Excellent ? Need Improvement) and 01 subjective question for feedback Teachers' Feedback It has 20 objective type questions using rating scale 1 to 5 (Strongly agree ? strongly disagree) and 01 subjective question for feedback Feedback covers aspects like experience in the college, academic environment, career enhancement, time table etc. Management Feedback This includes 9 objective type questions using rating scale 1 to 4 and 01 subjective question for feedback The results enable the institution to create a quality index profile and fill in the lacunae if any. With its help, the College continues to review, develop and implement policies and practices in key areas, such as curriculum governance, supervision and monitoring the creation of an academic culture and to employ effective and meaningful learning and teaching practices.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4086	682	114	0	25

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
139	103	9	6	30	9
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A teacher is a beacon of hope, torchbearer and guide to students. Besides involving students in academics and extracurricular activities, it is utmost necessary the teacher listens, understands and resolve their myriad issues which they face at various crossroads of their career path. To fulfil this onerous and moral task the college has designed and implemented Mentor-Mentee system. A unique aspect of this system is that the whole teaching community is inspired and involved as large number of small units so formed are managed effectively and coherence and empathy develops. Every student has different perspective, attitude and aptitude. They have to take decision on various issues at various stages while pursuing academics. That require skills to make judgement it is here a mentor helps a student in taking right decision because the teacher has personal qualities, knowledge and experience to share with the students and they can make right judgement. The college has developed a strong mentor-mentee system with an objective of having increased interaction between teacher and students (mentor and mentees), so that they develop a sympathetic,flawless and smooth communication practice on an emotional plane for making teaching- learning process effective and efficient. The mentor-mentee programme which has evolved a system for transparent, seamless and effective communication channels between administration, students and their parents. Each mentor keeps a complete database of students. There is a mentor for 40 students in a class.The mentor remains in touch with the students regularly. There is a provision of one period of mentoring in the college timetable, where the mentors interact with the mentees and resolve their problems and grievances at their level or bring the same to the notice of the authority. To formalise the process, each mentor is required to maintain a proper record of each mentee in a structured pro forma wherein all the details concerning students profile, family and academic performance are maintained Mentors also provide academic advice to the students. Students, who do not perform well in the class tests and their attendance record is also erratic, are referred to the mentors who try to find out the causes of under performance. Parents are also called if there is a need. Besides, mentor also fathoms the potential and taste of students to take part in co-curricular activities. Such students are identified and are motivated to join related activities so as to promote their holistic growth. Some of the glaring achievements after the implementation of this practice are: • Improvement in Students' Attendance • Enhancement of mentees qualitative behavior-confidence, communication skills, personality, and optimism • Improvement in the social behavior and relationship between the teacher and the student • Increased participation of students in various activities Improvement in the academics and results of the students

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4768	139	34.3

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
139	139	0	78	32

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Jay Pal Singh	Associate Professor	Certificate of Appreciation by Ballabgarh Press Club for extra ordinary contribution in the field of Social Work Education on 28-07-2018
2018	Dr. Jay Pal Singh	Associate Professor	Appreciation Certificate by Sub-Division Administration Ballabgarh for outstanding contribution in social work on 15-08-2018
2018	Dr. Jay Pal Singh	Associate Professor	Appreciation Certificate by Vaish Vikas Manch, Faridabad for remarkable work in Youth Red Cross on 08-11-2018
2018	Supriya Dhanda	Assistant Professor	Certificate of Appreciation for extra ordinary contribution in the field of Cultural Activities promotion by Ballabgarh Press Club on 28-07-2018
2018	Supriya Dhanda	Assistant Professor	Appreciation Certificate for outstanding contribution in

			Social Work by Sub-Division Administration Badli on 15-08-2018
2018	Meenakshi Singhal	Assistant Professor	Best Poster Award, National Conference on "Nano structured materials device technologies" at Aggarwal College Ballabgarh on 21-22/12/18
2018	Dr. Neha Batra	Assistant Professor	Best Poster Award, International Conference on "Green Initiatives in Science Technology" (GIST-2019), Manav Rachna University, Faridabad on 10-11/01/19
2019	Dr. Krishan Kant	Principal	Excellent Performance in NAAC AA and CPE Status by UGC by Association of Indian College Principals in 20th AICP Conference in Anand (Gujarat) on 09.03.2019
2019	Dr. Krishan Kant	Principal	Excellent Contribution for Education Sector Award conferred in 13th National Education Summit organized by CMAI and AICTE India in Vigyan Bhawan New Delhi on 10.05.2019
2019	Supriya Dhanda	Assistant Professor	Appreciation Certificate for outstanding work in Education Field by District Administration Faridabad on 10-03-2019
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

It is so necessary to develop, implement and sustain a mechanism to clarify the outcomes as per the objectives of effective teaching and learning. Besides the external evaluation done by the affiliated university, the college has a robust, transparent and scientific process of internal evaluation at the students' performance. The unique feature is that it is student centric and taken every month and then the cumulative score of various parameter is calculated. There is systematic and transparent Centralized Online Continuous Internal Evaluation System to assess students' development and performance on a continuous basis throughout the year. All the students and teachers have access to it through Students' Portal. Being an affiliated college, internal evaluation system is as per the guidelines issued by the affiliating University. In each course (subject/paper), internal assessment weightage is 20 of the total marks and is awarded on the basis of class tests, class attendance, assignment work as well as general behavior of the students in the class. The criteria for internal assessment is mentioned in the Information Brochure and the copy of the same is displayed on the departmental notice boards. The mentors also make the students aware of their duties and responsibilities and motivate them to score high in internal assessment as this will add value to their overall academic score. The awards submitted by the faculty are put in the software which itself generates awards for each student depending on the criteria. All the students are informed about their performance in class tests, assignments and house exam by displaying the awards on the notice-boards. Students having grievances can approach the concerned HOD for timely redressal. They may also approach Internal Assessment Grievance Redressal Cell. This cell scrutinizes the internal assessment awards submitted by the departments and any concerned grievance is brought to the notice of the Principal. It is the responsibility of the Cell to report the cases of biasing, discrimination and non transparency to the Principal and the same are resolved with the involvement of the concerned department. Further, steps are also taken to circumvent re-occurrence. It is also mandatory for the concerned faculty to justify for all such students who are awarded more than 75 marks in the internal evaluation. Each faculty member prepares the absentee slips on daily basis before leaving the college and submits it to the concerned official in the college office. Students' attendance is entered in College Attendance System and the messages of absentee students are automatically generated and informed to their parents. There is online system where the students can check their records and the students are intimated fortnightly about their attendance in the classes and this brings regularity in the class. The records of class tests and house examinations are also maintained by both department and college office. One month before the advent of the final examination, HODs ensure that Internal Evaluation awards are submitted to the department. There is cross check of awards through different faculty members.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

To implement various academic, co-curricular and extra-curricular activities in proper coordination and with the active involvement of all the departments, it is necessary to prepare a structured roadmap for conduct of various activities.

To address this crucial aspect the IQAC of the college prepares the academic calendar of the institution in tandem with the academic calendar of the University and DGHE Haryana notifications. The academic calendar is prepared after getting schedule of activities planned by various departments, fora and societies. The academic calendar is prepared well in advance before the commencement of the semester by the Co-ordinator, IQAC along with active cooperation and valuable inputs from the senior staff members. All the HODs and conveners of the clubs and the fora give the list of events which they would be conducting during the semester. The HODs in the departmental meetings take the feedback from the faculty members regarding the improvements in academic calendar. The student nominees in the IQAC are also asked to give their suggestions for inclusion or exclusion of any activities in the calendar. The academic calendar is put in the IQAC meeting for discussion and approval. The IQAC takes the feedback on the success and effectiveness of the previous calendar and reviews the various activities in the new calendar to be undertaken during the semester and also gives suggestions. The Calendar is displayed on the college website and also on the students' portal and department notice boards for the information to all the students. The academic calendar helps in effective curriculum delivery and sets the road map for various academic and extension activities in the college. The Calendar is helpful for the students and the faculty as they can plan their participation in various activities in advance as per the dates and schedule of different activities mentioned in the calendar. Every department strictly adheres to the calendar. The Heads of departments and conveners of various fora also plan and start their preparation for various inter department and inter college competitions in advance so that the outcomes of activities are effective and productive. This helps in maintaining an optimum tradeoff between academic and extension activities so that students optimize their time and potential efficiently. It provides extensive scope to the students to actively participate in various activities in the college and it also minimizes the overlapping of activities by different departments and the fora. The calendar clearly mentions the dates for class tests, house examination, assignment distribution and evaluation, which are important parameters for awarding internal assessment. Staff members are required to strictly adhere to the academic calendar. The academic calendar is put before the IQAC for evaluation and after getting it approved, it is posted on the college website and on the departmental notice boards. In rare cases, the HODs and conveners of various fora have the liberty to prepone or postpone the scheduled activities mentioned in the calendar with due permission of the Principal after giving valid reasons.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.aggarwalcollege.org/images/2018photos/ugpoco.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

https://www.aggarwalcollege.org/feedback.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	BRNS	27.52	18.53
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Role and Relevance of Ethics, Innovation and IPRs in Changing Academic Environment	IPR Cell	08/08/2018
Faculty Development Programme on Intellectual Property rights	IPR Cell	12/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Certificate of Appreciation	Bhupender Singh	J C Bose University of Science Technology, YMCA, Faridabad	01/10/2018	Certificate
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
8	2	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Physics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Political Science	4	3.8
International	History	1	1.9
National	Commerce	2	1.4
International	Physics	5	1
International	Computer Science	2	3
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	46
Management	4
Economics	9
Computer Science	24
Commerce	18
Chemistry	18
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A study of seasonal variations of radon, thoron and their progeny levels in different types of dwellings in Faridabad district, Southern Haryana, India	Dr. Ajit Singh	Journal of Radioanalytical and Nuclear Chemistry	2018	1	Associate Professor, Aggarwal College Ballabgarh	1
A study of seasonal variations of radon, thoron and their progeny levels in	Dr. Krishan Kant	Journal of Radioanalytical and Nuclear Chemistry	2018	1	Principal, Aggarwal College Ballabgarh	1

Title of the Paper	Name of Author	Title of journal	Year of publication		Institutional affiliation as mentioned in the publication	
different types of dwellings in Faridabad district, Southern Haryana, India						
A comparative study of radon levels in underground and surface water samples of Faridabad district of Southern Haryana, India	Dr. Ajit Singh	Journal of Radioanalytical and Nuclear Chemistry	2018	3	Associate Professor, Aggarwal College Ballabgarh	3
A comparative study of radon levels in underground and surface water samples of Faridabad district of Southern Haryana, India	Dr. Krishan Kant	Journal of Radioanalytical and Nuclear Chemistry	2018	3	Principal, Aggarwal College Ballabgarh	3
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	0	10	0	0
Presented papers	0	123	0	0

Attended/Seminars/Workshops	0	123	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
State Level Youth Red Cross Training Camp for Girls from 04-01-2019 to 09-01-2019	Consilation Prize	Youth Red Cross	10
Swachch Bharat Summer Internship	Participation Certificate	Ministry of Youth Affairs and Sports	219

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial Linkages	Scientific and	Gosai Package,	17/12/2018	16/12/2019	40

Industrial Linkages	visits and information exchange of faculty, students and administrators for institution-industry interface, interaction, hands on machines training and experiential learning	Escorts Agri Machinery, Faridabad	19/12/2018	18/12/2019	45
Industrial Linkages	visits and information exchange of faculty, students and administrators for institution-industry interface, interaction, hands on machines training and experiential learning	Yamaha Motor Pvt. Ltd	19/12/2018	18/12/2019	40
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Global Training Placement Network, New Delhi	01/08/2018	various types of training of various modules to the students	50
R.P. Skill and Education Development Trust under brand name IIVA (Indian Institute of Vedic Math and Abacus), Delhi	05/09/2018	conducting ATT (Abacus Trainer Training Program) and VTT (Vedic Maths Trainer Training Program)	60
Metro Heart Institute with	15/10/2018	OPD/Admission/ Critical Care/	150

Multispecialty, Faridabad		Health Check-up/ Camps other Programmes	
Innove Intellects	13/12/2018	IPR Filing registrations and Consultancy services in respect of the protection of intellectual property rights including patent, trademarks, industrial designs, copyrights and IPR training workshops	73
Maya Academy of Advanced Cinematics (MAAC), Faridabad	17/09/2018	collaborations and exchanges in fields of shared interest and expertise	40
Nitya Foundation, Ballabgarh	17/11/2018	promote mutual cooperation in education, skill development and research activities and establish a framework for programmes of exchange and collaboration in areas Education, Research	30
The Akshay Patra Foundation, Bengaluru	02/05/2018	promote mutual cooperation in education, skill development and research activities and establish a framework for programmes of exchange and collaboration in areas Education, Research	80
Haryana Vishwakarma Skill University Dudhola, Palwal	07/05/2018	various types of training of various modules to the students	1250
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
250	274

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Video Centre	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	20.05	2009

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Ram Chander	Self Learning Material (SLM)	UNICODE	07/05/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	667	12	275	45	3	25	34	60	0
Added	61	0	50	0	0	0	0	40	0
Total	728	12	325	45	3	25	34	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
LMS	http://aggwing1.bestbookbuddies.com/
LMS	http://aggwing3.bestbookbuddies.com/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
50.7	202	45.5	62

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For effective desired outcomes in academics, co-curricular and extra-curricular activities , it is prerequisite that both procedures and policies are bespoke as per the requirements and student centric. The institutional pay equal attention to maintenance and augmentation of infrastructure as per requirements. The principal after getting the feedback from respective heads of departments in consultation reviews the existing infrastructure. The same is discussed in the governing body for budget allocation and execution of the plan. Library The college has 3 inter-connected Cloud Based online libraries with OPAC facilities. The Central Library is fully automated equipped with RFID technology. The library advisory committee of the college reviews the existing resources and gives suggestions. With the commencement of the session, each department submits its requirement of books which is consolidated by the librarian and put up before the principal for approval. The departments can also purchase books directly. The libraries have 53 PCs for accessing online e-resources. The faculty members and students have been issued individual Login IDs and Password to access e-contents. The library has provided important links on the college website for free e-books, MOOC, Swayam, e-Pathsala, PubMed, e-Conference Alert, and various government publications. The Learning Management System (LMS) of the library has 4624 contents of different subjects which can be accessed both in the library and in the class rooms. The library has Braille books for visually-impaired students and rare collection of 105 books, 34 manuscripts of 6 categories and 19 special reports. Laboratories Several new labs have been established to accommodate the increased strength of students. The college has 12 computer labs with 691 PCs, 10 science labs and 2 research labs. The requirement inventory is presented to the Principal for necessary action. The purchases are made as per rules laid down by the DHE, Govt of Haryana. All the laboratories in the college have separate computer sections where students can work to retrieve data and also for practical work. Besides in-house maintenance, the college outsources for the maintenance and calibration (wherever required) of equipment. The institution has a Computer Hardware Maintenance Facility (CHMF) with a Hardware Engineer. Auxiliary Facilities Other Utilities The well-trained staff nurse in Medical Room takes care of the students by providing first-aid, other medical facilities along with common medicines. Wheel-chair and stretcher are also made available in emergency cases. Common Room facilities encourage the students to feel at home and engage in various activities during free periods. The well-equipped

Auditoriums provide plentiful area to organize various events and day to day activities. In Skill Room, students hone their soft skills. In order to ensure uninterrupted power supply and prevent voltage fluctuations, powerful noiseless generators of capacity 125 kVA (02 in number) and 63 kVA besides inverters and online UPS are also installed in the college. Electricity maintenance is undertaken in-house. Heavy duty solar panels of the capacity 160kW have been installed in the college for outdoor lighting at night and for other purposes too.

http://aggwing1.bestbookbuddies.com/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SMARTH Scheme and Merit Scholarship	22	167000
Financial Support from Other Sources			
a) National	SC/BC Post Metric Scholarship/ RKM Trust/ Pradeep Bansal (Alumnus)	330	5016643
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling Mentoring	16/07/2018	4768	-
Add-on Courses	16/07/2018	472	-
Bridge Course	16/07/2018	197	-
Soft Skill Development	16/07/2018	1710	NIIT Technologies
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	12	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
EASY DAY (FUTURE GROUP), TDS MANAGEMENT (MINTRA), RELIANCE JIO, FREON ACADEMY and POLICY BAZAAR	1155	61	Job Fairs in other HEIs	78	35
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	388	BA/B.Com/B.Sc/B.Sc. Hons /BBA/BCA/B.Voc RM/B.Voc SD/MA/M.SC/M.Com	Art/Science /Commerce/Management/Mathematics/Physics/Chemistry	Higher Education Institutions	B.Ed/Phd/PG
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Maharaja Agarsen Cultural Fest on 08-10-2018	University	250
On-the-Spot Painting Competition on Historical Monuments 27-08-2018	College	50
Athletic Meet	College	315
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Though there was no formal Students' Council till September 2018 due to Sate Govt. decision, yet the institution has always understood and adopted the values of decentralization, involvement and contributions of the students in decision-making in various academic, administrative and co-curricular activities of the college. Students are given active representation in various Department Associations/Clubs and they are the driving force to organise various activities. Further, they are nominated/enrolled in various committees/ fora /societies in the college to ensure maximum student participation so that the policies and practices adopted have due consideration to the students' needs and are students' centric. This helps in updating their knowledge in areas of diverse domains. However, from the current academic session (2018-19), the college has an active Students' Council duly elected through an electoral process as per the guidelines of Director, Higher Education, Haryana and M.D. University, Rohtak. It provides the students a platform to share their ideas and an opportunity to sharpen their leadership skills along with inducing feeling of responsibility. It comprises President, Vice-President, Secretary, Joint Secretary (exclusively for girl students) and five Executive Members (One Post is reserved for SC Student). The 54 Class representatives, elected directly at the class level elect all the office bearers. This enables the students to have basic knowledge of the democratic and electoral system of our country. They represent students' grievances to get them redressed through the Grievance Redressal Cell and the Principal. The Principal frequently meets the students' council. Further, the college Annual Magazine "SROT" and the quarterly ACB News Letter, the twin source and platforms for students information and showcasing their writing skills, have students' nominees. Executive Committees of NSS, NCC, YRC and Women Cell have student members to coordinate activities. They install community resource and time management skills among the students and help them to shed their inhibition to contribute and become partner in the development of the college the community welfare as well. The HoDs and the conveners of committees have the freedom to nominate the students in various committees on the basis of potential, seniority and skills required to do the task efficiently. In order to provide opportunity to maximum number of students, the students are nominated for one complete. To give exposure to the students and to develop confidence among them, they are given the responsibility of anchoring in all the departmental functions, college functions and conferences besides extending help in all the logistic and hospitality arrangements. On the IQAC, two students are nominated as members by the Principal of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:
607

5.4.3 – Alumni contribution during the year (in Rupees) :
266500

5.4.4 – Meetings/activities organized by Alumni Association :
1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution's firm belief in the practices of decentralization and participative management can be clearly seen in their way of constituting various committees, societies, fora, clubs of the college which involve employees at all levels. From Head of Departments (HODs) to Faculty to Support Staff, everybody ensures better management of decisions and their implementation at all levels. The Principal also believes in the philosophy of decentralization and involves all faculty members in all decision making and implementing policies. 1. Academic Autonomy – The College Council, Academic Council, Research Advisory Committee and other such academic bodies are given freedom and powers to design, implement, monitor, evaluate and report on the various academic issues of the College to the executive head. These are composed of HoDs, Senior Teaching Staff Members and external experts and are effectively functioning and carrying out their responsibilities without any interference. 2. Administrative Powers – The Governing Body, affiliating university and the Directorate have clearly defined the Policies, Powers and Processes to be followed by the college in fulfilling its mandate and the roles and responsibilities. These powers, starting from the Chairman to the Governing Body, Principal to the HoDs have been defined with regard to recruitment, establishment, service conditions, terminal benefits, leave management, promotions, statutory compliances, decision making, grievance redressal, etc. The HoDs are also made the members of the selection committees for appointment as Assistant Professors in respective departments. 3. Financial Management – The financial delegation of powers are well defined at the College and individual levels. At the college level, the faculty find participating and leadership opportunities being members of the college governing body, Purchase Committee and various other committees, IQAC and administrative processes. The members get the flexibility to ensure their proper functioning by having a free hand in their working. It encourages diversification, proper control, supervision, quick decision making and promotes participation of all members of the college community. Case Study – The Budget Preparation, Submission and Approval 1. The Principal, Bursar and Head Clerk-cum-accountant of the college discuss the budget estimate with the Heads of the Departments and Conveners of various societies/cells/fora before the budget meeting of the Governing Body. 2. The Heads of the Departments, Conveners of various societies/cells/fora and office in-charges give inputs after consulting their colleagues in respective departments. 3. The Principal with the help of Bursar and Head Clerk consolidates the same and submits it to the Governing Body Budget Meeting in which the staff representatives are also present. The Principal presents the budget and after due discussion the same is approved by the Governing Body. Changes, if any, which are suggested by the members, are incorporated accordingly. The Principal manages the finances and activities of the college based on the approved budget.

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college has a fully computerised Admission Management System. The admission process is highly transparent wherein rules and regulations of the University and admission policy framed by the state government are strictly adhered to in all admission related matters. Admissions are purely merit based. Candidates are required to fill the centralized form on Director of Higher Education Haryana website with the choice of the college. Each application is processed and verified by the college also. The college website displays all the courses and the number of seats in each course along with reservation policy for all the categories as per government directives. Parent and students can call the help desk in case of any query. The counseling desks comprising faculty from different programme is set up in the campus for assisting and guidance the admission seekers regarding process of on-line admission, filling online form, outcomes of respective courses and also about various Add-on and soft skill courses which are supplementary to the chosen course. An Induction Programme is also conducted for all the new comers to acquaint them with college rules, regulations and facilities
Industry Interaction / Collaboration	A number of MoUs have been signed with various Public and Professional agencies to run various course and conduct training programs for students over the period of time. The Entrepreneurship Club in the college is instrumental in has played a leading role to transforming the educational scenario by signing MoUs with Sri Vishwakarma Skill University, Palwal and NSIC, Ministry of MSME, Neemka, Faridabad, Haryana for running skill oriented courses in the campus and off the campus to enhance and strengthen research and development growth of students. Placement Cell of College provides students with the exposure to

	resume writing, soft skill training and employment opportunities by conducting various Career Counselling Workshops and inviting the corporates for the placement of students as well as to offer them internships during summer vacations and other academic breaks
Human Resource Management	The college keeps conducting workshops on professional ethics and human values so that faculty can update their knowledge regarding new pedagogic techniques and also to encourage and involve the students for an effective outcome. The college also encourages the faculty members to take part in orientation and refresher courses FDPs. The college in collaboration with Shri Vishawkarma Skill University, National Small Industrial Corporation Ltd and ILFS has conducted training courses in IT related skills. Confidential performance appraisals are regularly filled and used positively. Personal files are maintained. The college has computerized account keeping and administrative system. Pay slips and PF statements of employees are transmitted electronically. The superannuation benefits are provided promptly. Biometric attendance system ensures regularity and fair assessment. Award and certificate of appreciation is given to the best workers in non teaching staff. All leave rules as per the Government of Haryana statutes are strictly adhered to. An open door policy for feedbacks and prompt grievance redressal is followed.
Library, ICT and Physical Infrastructure / Instrumentation	The institution is well aware about the fast pace changes that the teaching-learning process is undergoing. It realizes that to make the process of teaching-learning effective, Library, ICT and infrastructure plays a very important role. . The landscape of ICT in the college has broadened and consequently, Smart Class Rooms, fully equipped automated library, seminar and audio-visual rooms, comfortable, spacious class-rooms remain a top priority. The Library has a rich collection of e-resources. It has ILMS software KOHA and fully automated inbuilt RFID (Radio Frequency Identification) technology based system. The college has an in-built ICT based strong Learning Management System

		(LMS) and e- resources which the students access using their separate login ID and Password.
	Research and Development	To sustain the culture of research in the college, the IQAC has initiated various efforts. It invites proposals from all departments to organise National/ International Seminars/ Conferences and henceforth forwarding to Director Higher Education, Haryana, UGC, New Delhi and other organisations like ICSSR, NAAC etc. for approval and necessary financial assistance. IQAC makes it mandatory for all the departments that at least two papers in an academic year/per semester should be published in peer reviewed journals. The faculty members are motivated to apply for MRPs with UGC, New Delhi. Many FDPs are conducted time to time to update the faculty regarding latest Research Techniques. The college authority readily facilitates the grant of study leave to any teacher wanting to pursue any research programme
	Examination and Evaluation	The external examinations are conducted by the University per semester. The college is an authorized on the spot evaluation centre of M. D. University, Rohtak. The faculty who have requisite experience are motivated and guided to take part in the evaluation process. The home examination is conducted by the examination committee of the college. The controller of the home examination invites the question papers of different courses from respective department based on university pattern. Evaluated answer script of all internal test examinations are shown to the students and discussed to enable the students to identify their mistakes and improve continuously. This exercise gives wide exposure to the students and students can test their level of preparation for final exams. The performance in home examination is given due weight age for internal evaluation awards
	Teaching and Learning	Information Technology is leveraged for an effective curriculum delivery. The college organizes workshops on ICT tools used in teaching, learning and evaluation time to time. Every faculty member delivers 100 of lectures using smart boards. All smart boards are connected online, the faculty while

	teaching get link to other sources for retrieving topic relative knowledge which make the lecture interesting and productive. The lectures delivered by the faculty are maintained in a database so that students can retrieve it before or after the class. The assignment work is also delivered through emails and WhatsApp Groups to all the students. It is mandatory in each class to organize class room seminars Preparation of lesson plan and distributing the same to the concerned students before the teacher actually starts his lecture on a particular topic or chapter is made a quality benchmark for all teachers. Students' feedback on teachers' performance is collected to provide an opportunity to the teachers to further improve the quality of their teaching.
Curriculum Development	The core concern of the institution is to attain and sustain quality teaching and learning so that our students become confident and capable during and on completion of the course. The HOD of each department guides the faculty members to prepare Lesson Plans which divides the entire course contents into short and time bound lectures so that course can be completed effectively in a time bound manner. The Lesson Plans are uploaded on the college website to make the students familiar with it. Each faculty member maintains a teaching diary to inform, engage and motivate the students. Experiential learning is an integral part of pedagogy. Guest lectures by experts, workshops, screening of videos and films, and special lectures are arranged to relate syllabi with real life situations and make it more interesting. Each faculty member devotes one week in the class for solving previous years' university examination question papers

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	Student Admission: Online applications are invited by Director of Higher Education, Panchkula, Haryana as per rules and regulations. Then, the students are short listed on the basis of merit , choice of the college and reservation policy of the Government of

		Haryana while taking admissions to the UG PG programmes. Differently abled students, performance in sports, cultural and other aspects (NCC, NSS, Sports,Youth Red Cross, Ex Servicemen) are also considered along with merit. Student Support: 1. Student progression is monitored by tutors of respective classes and slow learners and advanced learners are identified and supported in terms extra classes as per needs. 2. Online and course related assignments to strengthen learning. 3. The institute maintains exhaustive data regarding the students' involvement in various academic/co-curricular/social movements /activities. The entire data is available in IQAC of the college. 4. The entire record regarding the students' activities is also maintained by the In-charges of various associations/clubs in their Activities Register keeping in view the students interest in various activities and support their holistic development. 5. Bridge Courses are conduted for the students for smooth transformation and learning of various courses which they have not studied earlier. 6. Remedial Coaching classes are also conduted for the week students. 7. Competitive/NET Classes are arranged free of cost for the students who either prepare for various competitions or eligibility tests. 8. Lectures by Alumni is another student centric scheme in which alumni are invited to deliver lectures of academic importance.
	Examination	There is not much scope for innovation in the area of examination and evaluation as the institution is obliged to follow the University guidelines in this regard. Examination forms are filled online and their admit card is generated online. Marks of Internal assessment of the students are filled online on the university portal and also displayed on the college notice board. The departments hold regular meetings to ensure that the teachers take regular class tests and assignment etc. Internal Assessment Monitoring Committee ensures timely uploading of attendance, marks of internal assessment on university portal.
	Planning and Development	• Timetable and academic calendar is

	planned and uploaded on the website in the beginning of each semester. • Lesson Plans which divides the entire course contents into short and time bound lectures so that course can be completed effectively in a time bound manner are developed in the beginning of new semester. These Lesson Plans are uploaded on the college website to make the students familiar with it.
Administration	• The Principal coordinates and supervises all the administrative functions of the institution. The administrative set up of the college has various positions for smooth functioning of the work. It has Hods, Head-clerk, Bursar, Accountant and other clerical staffs for the smooth and efficient working. • Student data is maintained online. Each student can view their academic data throughout the year. Student administration software named ACB student Portal is being used for recording and maintaining the student data. Service record of teaching and non teaching staff is maintained.
Finance and Accounts	• The students deposit their fee online. College is using Tally ERP 9.0 for maintaining the books of accounts • Payroll software is used for salary dispersal. • The statutory dues are paid online in timely manner.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Supriya Dhanda	Haryana History Confress	STAREX Univeristy, Gurugram	500
2018	Dr. Jay Pal Singh	Haryana History Congress	STAREX Univeristy, Gurugram	2480
2019	Dimple	International Conference at DAV College New Delhi	DAV College New Delhi	1650
2019	Pooja	International Conference at DAV College New Delhi	DAV College New Delhi	1800

| 2019 | Supriya Dhanda | Recent Advances in Quality Education | S D College Palwal | 500 |
| 2019 | Meenu Aggarwal | International Conference on Green Initiatives in ST | Manav Rachna International University, Faridabad | 3000 |

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	74	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Institution gives duty leave and financial assistance to faculty members to take part in various academic programmes. 2. Health Coverage – GIS (Goup Insurance Scheme) and the premium is paid by the college 3. Regular Health Check-Up Camps and Specialized /Reputed doctors are invited for special talks 4. MoUs with hospitals for	1. Provision of loan on marginal interest for Vehicle / Marriage/ Food Grains. 2. Provident Fund and ESI coverage as per rules 3. Health Coverage – GIS (Group Insurance Scheme) and the premium is paid by the college. 4. Regular Health Check-Up Camps and Specialized /Reputed doctors are invited for special talks. 5. MoUs with hospitals and issuance of	1. Fee Concession. 2. Provision of payment of fees in installments to the needy students. 3. Health Coverage – GIS (Group Insurance Scheme) and the premium is paid by the college. 4. Regular Health Check-Up Camps and Specialized /Reputed doctors are invited for special talks. 5. On campus free medical facility is ensured through the

issuance of Privileged Cards. 5. On campus free medical facility is ensured through the availability of an exclusive medical room. 6. Organize workshops and counseling sessions to keep them strong and grow holistically. 7. ATM and Punjab National Bank situated on the campus provide an easy access for financial transactions.	Privileged Cards. 6. On campus free medical facility is ensured through the availability of an exclusive medical room. 7. Organize workshops and counseling sessions to keep them strong and grow holistically. 8. Family of deceased staff member gets financial aid from staff and management committee. 9. ATM and Punjab National Bank situated on the campus provide an easy access for financial transactions. 10. Two -sets of Uniform and a Pair of Shoes and shocks are provided. 11. Fee concessions to the children of the staff.	availability of an exclusive medical room. 6. Organize workshops and counseling sessions to keep them strong and grow holistically. 7. ATM and Punjab National Bank situated on the campus provide an easy access for financial transactions.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit The college has a systematic mechanism of internal audit for all the financial activities which take place from time to time. After getting the requirements from different corners and subsequent approval of the Principal, the purchase committee purchases the items as per the laid down procedure and rules. The Convener purchase committee along with the Bursar of the college keeps a strict vigil on the purchase system. To make the system more robust and transparent, the bills are perused by the President, Governing Body before final payments. All the financial transactions and payments released by the Principal are put forward in the meeting of the Governing Body comprising Government and University nominees for approval. The accountant of the college maintains all the financial records in accounting software Tally ERP 9. All the vouchers and bills are duly audited by a team of qualified and well experienced Chartered Accountants. They also conduct audit of the Grants received from agencies like DHE, UGC, BRNS and other funding agencies for organizing academic and research activities. External Audit The college believes in full transparency of all financial dealings and therefore it ensures that all its expenditures are audited, not just internally but also through various external audits. The audit of the A/Fund is conducted periodically by college branch of the affiliated University. Further, to maintain a prism of clarity, the college ensures that the audit for the Maintenance Grant (Grant-in-Aid) in lieu of Salary of the Staff and Post-Matric Scholarship to the students received from State Govt. is conducted regularly by the Audit Cell, in the office of DHE, Haryana. To keep the record transparent, and to ensure accountability, the college office prepares the balance sheet clearly indicating the amount spent under different heads during those particular periods. The balance sheet is signed by the Head-Clerk, Bursar, Principal and the Chartered Accountant and put before the governing body for their perusal and observations.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
ISCA Delhi	100000	for organizing Seminar

<div align="center">No file uploaded.</div>

6.4.3 – Total corpus fund generated

<div align="center">0</div>

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Experts from various HEIs	Yes	IQAC
Administrative	Yes	External Experts from various HEIs	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• The parents of such students who are not regular in their classes or who are not performing upto the expectations are called for discussion to improve their performance. • The mentors get to interact with parents during these meetings and get a better insight of students psyche and conduct while he is at home. • Parents-Teachers Meeting are regularly conducted in each semester. These meetings are a source of inviting suggestions and feedback from parents which are then implemented in the best of student's interest.

6.5.3 – Development programmes for support staff (at least three)

• The Support staff is encouraged to acquire updated computer literacy in the college and therefore various workshops are conducted for them from time to time. • Organizing Health Check-up Camps for them time to time. • The support staffs are given guidance on the promotional avenues open to them.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• To take 50 energy from solar panels. • To start B.Voc. Courses in Tourism and Hospitality Management • To make the college office 100 paperless.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebrated Rakshabandhan as 'Respect to Womanhood' under the campaign 'Ek Aur Sudhar'	23/08/2018	25/08/2018	197	0
PANEL DISCUSSION ON 'BE THE LEADER OF YOUR OWN LIFE	14/08/2018	14/08/2018	176	0
SLOGAN WRITING ON 'WOMEN SAFETY AND EMPOWERMENT' AND BINDAS BOL	23/08/2018	23/08/2018	65	0
TALK ON 'GENDER SENSITIZATION	24/08/2018	24/08/2018	157	0
RALLY ON 'WOMEN SAFETY AND EMPOWERMENT' TO CREATE SOCIAL AWARENESS	24/08/2018	24/08/2018	148	0
PLEDGE FOR WOMEN SAFETY AND SIGNATURE DRIVE	25/08/2018	25/08/2018	163	0
TALK ON 'WOMEN EMPOWERMENT' AND TYING SANKALPA SUTRAS	25/08/2018	25/08/2018	163	0
TALK ON 'WOMEN 'S HEALTH AND HYGIENE'	31/08/2018	31/08/2018	147	0
DURGA SHAKTI APP DOWNLOADED CAMPAIGN	19/09/2018	19/09/2018	578	0
International Girl Child Day Slogan Writing And Essay Writing Competition On The Topic 'Empowerment	11/10/2018	11/10/2018	35	0

Through Education'				
SCREENING OF MOVIE 'PADMAN'	11/10/2018	11/10/2018	157	0
GUEST LECTURE ON 'RIGHTS AND DUTIES :LEGAL A WARENESS,MENTAL AND SEXUAL HARASSMENT AT WORK PLACE'	02/11/2018	02/11/2018	153	0
Visit to Govt. Girls Middle School, Chandavali and its locality to create awareness regarding Menstrual Hygiene & Cleanliness and distributed free sanitary napkins there	27/11/2018	27/11/2018	25	0
VISIT TO WOMEN POLICE STATION BALLABGARH	05/12/2018	05/12/2018	53	0
Workshop on 'Right to Bleed Freely'	21/01/2019	21/01/2019	120	0
SELF-DEFENCE WORKSHOP	11/02/2019	11/02/2019	155	0
ESSAY WRITING AND SLOGAN WRITING COMPETITION TO MARK THE BIRTH ANNIVERSARY OF SAROJINI NAIDU	13/02/2019	13/02/2019	55	0
SCREENING OF OSCAR AWARD WINNING FILM "PERIOD. END OF SENTENCES"	26/02/2019	26/02/2019	190	0
Celebrations of International Women's Day	08/03/2019	08/03/2019	800	0
workshop on "Start-Up-Unlock" at Hotel Sewagrand	10/03/2019	10/03/2019	6	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
76.57

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	12
Ramp/Rails	Yes	12
Braille Software/facilities	Yes	1
Rest Rooms	Yes	12
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Ethics	01/07/2018	The IQAC of the college ensures that all the departments should ensure that they should be continuous lectures on Human Values and Professional Ethics. The college seeks to promotes highest degree of integrity and standards in scientific scholarly and professional activities and to give due consideration to the ethical and social values. Ethical issues arise across all spheres of college activities from research and education to students' behaviour and attitude in the college. The college endorses the key principle of rigor, respect and responsibilities. These principles cover every

aspect of college operations by the staff and students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
Talk by Shri Anand Singh, Hindi Vibhag, Vill. Chandawali by Pol. Sc. Department	15/11/2018	15/11/2018	105
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Waste Management (solid, liquid and e-waste)
NComputing labs
Green Practices
Setting up of Eco Club, Energy Conservation Club and Swachchhta Senani team
Solar Panel Installation
Rain Water Harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 1. Title of the Practice Energy Environment Consciousness: Carbon Neutrality Initiatives 2. The context that required the initiation of the practice Aggarwal College, a premier educational institution, is situated in district Faridabad in Delhi – NCR region. This region, being an industrial hub, has always been in the red zone on account of poor air quality (AQI) and high levels of pollution. Keeping in view the mortifying ecological setting, the institution is fully aware of its responsibility towards society. It deems it as its paramount duty to make the citizens aware of deteriorating environmental parameters and prodding them to adopt eco-friendly methods to minimise the threat. We aim at sensitizing, training and involving our devoted students in this ecological drive for generating awakening and involving masses for a global cause. 3. Objectives of the practice • To instill environment consciousness among students • To make the students realize the consequences of climate change and global warming • To make students as well as the society aware of the benefits of adopting various green practices for reducing carbon footprints. • To develop required skills and expertise among students to deal with associated conspicuous challenges • To design, utilize and sustain such platforms where students learn and then involve citizens in various green initiatives. 4. The Practice Environment education is a part of our curriculum. Our students understand the value of dividends derived from clean and green environment. The college has various societies and fora for implementing various green initiatives viz, NSS, YRC Club, Swachchhta Senani Team, Social Sciences Forum and the Chemical Society to boost up students' engagement and participation in various awareness drives. On the recommendations of the IQAC, the Eco and Energy Conservation Clubs (ECB) were formed under which a dedicated team of fifty students each organize various programmes in and outside the college for spreading the message of establishing a sustainable environment. Eco Club and Energy Conservation Club play a crucial and dynamic role in awakening and involving masses in various green practices. They are instrumental in organizing diverse activities on environment related issues, through Nukkad Natak, rallies, door- to -door campaign, regular cleanliness

drives of the campus, tree plantation, displaying instructions and writing slogans in the campus and outside as well, besides labelling all the plants and the trees in the college for their identification. Energy and Green Audits are also a regular feature of the college. The college has installed a solar plant with actual power generation capacity of 160 KW which is a very encouraging step towards using renewable and inexhaustible clean energy source, besides helping reduction in dependence upon the traditional thermal power source. This has led not only in the conservation but also drastically decreasing the carbon count. The college has been persistently transforming computer labs to n-Computing labs which reduce e-waste, carbon emission and energy consumption. All conventional lights in the portals of the institution have been replaced by LED bulbs and energy efficient AC Units. Energy consumption in the college has been drastically minimised by arranging awareness programmes on the indispensability and compulsion of energy saving besides putting stickers (Switch-off the equipments and lights when not required!) on switch boards and all connected places. The age old practice of burning waste has long been relegated and proper waste management system is well in place. The Bio-degradable waste is put in the Vermi-compost units and Trust-Bins (Brand name of the Company), so that it gets converted into organic manure. The non-degradable waste is given to approved local vendors. E-waste, like mother board etc. is used by the students to retrieve important electronic components for reuse in project works. 5. Obstacles faced if any and strategies adopted to overcome them Sometimes it becomes a uphill task to convince people including students and staff regarding the existence of poor air quality and other forms of pollution and their dreaded consequences. Repeated persuasive methods like organizing awareness programmes and carrying out door- to- door campaign helps us to overcome the obstacles. 6. Impact of the Practice • Installation of Solar Panels (assets generated) is an example of deferred cost that will provide benefit in the upcoming years. • Use of natural resources with less carbon emission and enhanced Carbon Neutrality. Reduction in the energy consumption in the college. • Use of renewable and sustained energy source besides no practice of burning waste. Proper waste management system for all types of waste generated in the campus • The students volunteering whole heartedly for keeping the campus clean. • The Eco-Club, Energy Conservation Club and the Swachchhta Senani Team have succeeded in fostering an energy conservation culture and attitude among students, staff and masses in nearby areas. 7. Resources Required The financial resources are managed at the Governing body level and funds are received from various government agencies, and the available human resource in the college. BEST PRACTICE 2 Best Practice 2 1. Title of the Practice Health and Hygiene Consciousness 2. The context that required the initiation of the practice Working on the pretext that students are our future, the need of the hour is to invest in their health and education so that the future of the nation and the world is salubrious and progressive. In order to provide a healthy body and sound mind to our students, we have planned to lay more focus on enhancing the health and hygiene of our students. 3. Objectives of the practice The aim of spreading this consciousness is that students are made aware about the advantages of good health. It will also help the students in keeping their body healthy and the space where they live and work is made clean and germ- free. Good hygiene helps prevent spreading germs and thus prevents illness. A healthy body is always confident and works with more vigour. 4. The Practice Setting precedence before others always helps. Our college has adopted multifarious practices leading to the health and hygiene of the students in a big way. Setting up of RO plants, neat and clean toilets, green and clean ambience, waste management, etc, have always been motivating for the students to follow suit. Regular health checkup camps, anemia prevention drives, campaigns on deworming of students, guest lectures on managing stress, talks on health and happiness, organization of sports day, other sports competitions, NCC, NSS CAMPS, Judo, taekwondo classes in the

campus, a well developed gymnasium and provision of indoor games in the common rooms are some steps taken by the college to ensure that maximum number of students are engaged in physical activities. Fora, societies and Cells of the college are diligently engaged in providing such platforms to the students wherein their physical and mental health is taken care of. Yoga classes in the premises has now become a regular feature. The teachers recurrently motivate the students to take part in declamation contest, quiz competition, poetic recitation, on-the spot painting, slogan writing, rallies etc. in order to ensure their holistic growth. There has been a 100 percent ban on junk food in the college cafeteria. Use of polythene is also prohibited in the campus. Keeping the health of the students and staff at the priority, thermal scanners and hand sanitizers are extensively being used in the current scenario. Staff and students using bicycles are awarded. Various trips and excursion tours are also arranged for the students for both recreation and learning purposes. Dedicated counseling and mentoring by the teachers also helps boost the confidence and provides moral and psychological support to the students. 5. Obstacles faced if any and strategies adopted to overcome them Due to limited teaching days in semester system, sometimes it is difficult for the students to take part in all such activities with full enthusiasm. Still, a regular persuasion by the faculty members has yielded fruitful results. 6. Impact of the Practice Due to continuous awareness programme, the whole community in the college is highly hygine conciuous. All make efforts to keep the campus clean and green and whenever any deviation is observed it is immediately attended. Not only that our students were become hygiene ambassadors and applying these practices in their villages and localities. Hence it has become a mass movement involving all stakeholders. The students organizes talks on various hygiene practices in their neighbourhoods. 7. Resources Required The resources are met by the college itself.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.aggarwalcollege.org

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Area distinctive to our vision, priority and thrust: Additional Skill Acquisition Programme (ASAP) In tune with the Vision, Mission, Priority and Thrust, and in harmony with the Prime Minister Skill Development mission, the college has taken up Additional Skill Acquisition Programme (ASAP) to endow the students with good communication skills and the basics of IT, so as to strengthen their scope for self-employment and holistic development.In collaboration with Shri Vishwakarma Skill University, Dudhola, Haryana various Certificate Courses on Personality Development and Soft Skills have been initiated for the students.. Moreover, it is significant to remember that as with each passing day the world is becoming more digitized and competitive, the institution has taken necessary steps by introducing to the students 30 Certificate, 05 Diploma and 03 Advanced diploma Courses in collaboration with various industries and knowledge partners to fortify the very foundation of the students. The distinctiveness of the college is also enhanced as the institution is running a prestigious Career and Employment Enhancement Programme (CEEP) in collaboration with NIIT Limited.Fundamentals of Computer Awareness Levels L-1, L-2, and L-3 are also running in the college for the UG students. In order to energize the students in multiple skills, 6 Add-On Skill Oriented Courses have been started to help them in achieving milestones in the field of education. The Language Lab setup in the college provides finer nuances of languages be it in English, Hindi, French or Sanskrit to make

students well versed in communication, listening, speaking, and writing skills, interviews and many more. Many students are also provided training in Tally by National Small Industries Corporation (NSIC) in village Neemka, Haryana. Further, students are engaged in acquisition of French Language through the Foreign Language Course which is being run in the college in collaboration with CLA Academy, Faridabad. Various Certificate Programs in Life Skills in association with IL FS Skills Development Corporation with special emphasis on i) Human Values Ethics ii) Women Empowerment iii) Gender Sensitization iv) Gender Equality are also running in the college. Haryana Kick Boxing Association has been engaged to provide a 40 hour training to the girl students under which theory and practical classes are conducted and students are certified. In order to make students feel empowered and employable, certified trainers from Indian Institute of Vedic Mathematics and Abacus sponsored by NSDC in collaboration with RP Skill Education Development Trust, New Delhi have been engaged to give training to the students in 2 Certificate Courses to become certified trainers themselves. Similarly, the college has signed an MoU with Nitya Foundation, Ballabgarh under which the students can do their internship and pay a visit to these labs to witness their functioning and get hands on knowledge.. The institution started two UGC sponsored 3-Year Vocational Degree Courses in Retail Management and Software Development. Recently, UGC has given approval for another two B.Voc Courses in Hospitality and Tourism Management as well as seven Certificate Courses under Community College Programme.

Provide the weblink of the institution
https://www.aggarwalcollege.org

8.Future Plans of Actions for Next Academic Year

 n consonance with the mission and vision of our college, our institution ensures fair and affordable access to all academic as well as skill based courses and programmes for youth of all sections of society. In order to raise the standards and set a benchmark, the college proposes to enhance and augment various Outreach Programmes for the welfare of the underprivileged and thus instill the feeling of contribution among students. There is planning to increase the number of smart class rooms, auditoriums and staff rooms at every floor to ensure discipline. There is planning to set up RO Water systems at all floors for the safety and hygiene of the students. The college campus is installed with CCTV for the complete surveillance so as to ensure safety and security and we propose to expand the same. We also aim to setup a strong and fully e-based administrative system for the smooth conduct of admission, addressing students' problems and queries and other such aspects on the daily basis. In order to strengthen the technical and digital know-how of faculty to help promote blended and flipped learning for the students, personal laptops and computers are also proposed to be provided to all faculty. There is need to strengthen teacher- student interface through frequent mentoring and counseling. More and more financial support to students (both meritorious and academically weak) is on the cards through various government, non govt, agencies and even through the active involvement of alumni association of the college. To keep parents and guardians updated about their wards' performance, several measures are in the pipeline both at departmental and college level. To enhance collaborative research among the departments, by the involvement and encouragement of students also to contribute in small research projects and assist the teachers in the same is also in the pipeline. It is also proposed to conduct greater number of seminars and workshops at National and International level to instill scientific temper and promote research work. To sketch, protect and spread awareness about the environment by planning various activities such as tree plantation, cleaning of college and surrounding areas, visiting nearby villages, waste management strategies, water conservation plans and observing of environment days are in the offing. We also plan to strengthen

industry-institution linkages at both National and International levels in order to provide better opportunities to our students. Also planning is to establish Cloud Based Student Database Package, RFID enabled attendance system and e-resource library facilities. To introduce Digital Notice Board for publication of notices and information to the students, and Public Address System for regular use in the college Faculty Staff is also in the wings. Online feedback system for students other stakeholders has also been planned.